ORDER FORM

APICS Bookstore Order Form

To Order:

Call: APICS Customer Support
(800) 444-2742 or (773) 867-1777

Fax: 24 hours a day to (773) 639-3001

Mail: APICS Catalog Sales
8430 W. Bryn Mawr Ave., Suite 1000
Chicago, IL 60631

Online: apics.org

Member Orders:

To receive discounted member prices, include your APICS membership number or your APICS chapter billing number for chapter orders. Membership status must be active to receive member rates.

APICS membership or chapter billing number:

Method of Payment:

❍ Check ❍ Money Order ❍ Purchase Order ❍ Credit Card

Check # _____ PO # _____

(Checks and money orders must be made payable to APICS drawn on a U.S. bank Purchase terms net 30 days.)

❍ VISA ❍ MasterCard ❍ American Express ❍ Discover

Acct. #: Exp. Date: Mo. Yr.

Billing or Cardholder Address:

Signature:

RFC Tax Identification Number (Mexican shipments only):

☐ I Would Like to Join APICS Today and Save

Join the APICS community to access exclusive resources, network locally and internationally, and receive member pricing on the order you place today! Visit apics.org/join to learn more about the exciting resources available to APICS members.

Ship to: (please print) ❍ Business ❍ Home ❍ Note: This is a change to my record.

Name: _____

Title: _____

Company: _____

Address (No P.O. boxes, please) _____

E-mail address: _____

City: _____ State/Province: _____ Zip+4/Postal Code: _____ Country: _____

Phone number required for all orders. Daytime Phone: _____ Fax: _____

Stock #	Description	Quantity	Member Price	Nonmember Price	Total
		Subtotal			
		Sales Tax: Can GST 7%, Maritime HST 15%, IL 6.25%, NC 4.25%			
		Membership: Domestic and International $200			

Shipping Charges:
APICS provides shipping via UPS ground service or U.S. Postal Service unless otherwise specified. APICS cannot guarantee a specific delivery date or carrier for items drop-shipped directly from a supplier.

Return Policy:
If you are not completely satisfied with your order, you may return materials to our distribution center at the following address:

APICS Return
Gilmore Global
c/o Pam Chilton
101 Southcenter Court, Suite 100E
Morrisville, NC 27560

All returns should be received within 30 days and in good resale condition to be eligible for a refund. Please enclose a copy of the packing slip to ensure your refund is processed in a timely fashion. Opened software is nonreturnable and nonrefundable.

For additional orders, please feel free to make photocopies as needed.

* Shipping rates will be calculated based on weight, zone, and type of transport. Couriers include UPS, Federal Express, DHL, and local country postal services.
International customs charges and delivery schedules may vary. APICS has no control over the charges assessed by individual customs offices. Customs charges and any other fees incurred through customs are responsibility of the customer and will be billed directly from customs. APICS has the right to bill the customer for any unpaid charges APICS receives from customs for the order. These charges are usually duty charges, import taxes, and brokerage fees. Charges may vary by country. Because overnight delivery service is not available to foreign countries, APICS has no control over delays in international shipments.

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